

**Documents verifying eligibility to attend the e-AGM**

**Attendance Registration**

Please follow “Guidelines for Attending of Electronic Meeting by Inventech Connect” as per Enclosure 8 and provide the documents verifying eligibility to attend the e-AGM as follows:

**1) Attending e-AGM in person**

**1.1) For an individual shareholder**

<b>Thai citizen</b>	<b>Non-Thai citizen</b>
1. I.D. card; or 2. Government officer I.D. card; or 3. State enterprise employee I.D. card; or 4. Driver’s license which is still valid	Passport (still valid)

In case the shareholder has changed the name/last name, the evidence of the name/last name change must also be provided.

**1.2) For a juristic entity shareholder (attending by authorized director(s))**

<b>Juristic entity incorporated in Thailand</b>	<b>Juristic entity incorporated outside Thailand</b>
1. The Affidavit of such entity issued within 1 (one) year by the Department of Business Development, Ministry of Commerce; <b><u>and</u></b> 2. I.D. card, or a government officer I.D. card, or a state enterprise employee I.D. card, or a driver’s license, or passport (in case of a foreigner) which is still valid of the authorized director(s) who attends the Meeting	1. The Affidavit of such entity issued within 1 (one) year, stating information of entity’s name, address of headquarter and statement showing that the attending director(s) is the authorized director(s) of such entity; <b><u>and</u></b> 2. I.D. card, or a government officer I.D. card, or a state enterprise employee I.D. card, or a driver’s license, or passport (in case of a foreigner) which is still valid of the authorized director(s) who attends the Meeting

**2) Attending by proxy**

**2.1)** In the case that the shareholder wishes to appoint a proxy to attend the e-AGM on their behalf, the said shareholder shall fill out and sign the Proxy Form enclosed with this Meeting notice as specified below:

**2.1.1) In case the shareholder is an individual:**

- (a) a copy of an I.D. card, or a government officer I.D. card, or a state enterprise employee I.D. card, or a driver’s license, or a passport (in case of a foreigner) of the shareholder which is still valid and certified as true copy by the shareholder; and
- (b) a copy of an I.D. card, or a government officer I.D. card, or a state enterprise employee I.D. card, or a driver’s license, or a passport (in case of a foreigner) of the proxy which is still valid and certified as true copy by the proxy.

**2.1.2) In case the shareholder is a juristic entity:**

- (a) Juristic entity incorporated in Thailand: The Affidavit of such entity issued within 1 (one) year by the Department of Business Development, Ministry of Commerce, or
- (b) Juristic entity incorporated outside Thailand: The Affidavit of such entity issued within 1 (one) year, stating information of entity's name, address of headquarter and statement showing the name(s) of the authorized person(s) to sign on behalf of such entity together with any restrictions or conditions attached to the person(s) with signing power (if any);

A copy of an I.D. card, government officer identification card, state enterprise employee card, driver's license, or passport (in case of foreigner) of the authorized person(s), which is still valid and certified as true copy by the authorized person(s) of such juristic person.

a copy of an I.D. card, a government officer I.D. card, a state enterprise employee I.D. card, a driver's license; or a passport (in case of a foreigner) of the proxy which is not yet expired and certified by the proxy.

In case the original document is not in English, it shall be translated into English and certified correct translation by the authorized person(s) of such juristic person.

In the case that the **foreign institution shareholder appoints a commercial bank in Thailand as its custodian**, the documents in 2.1.2 (a) and (b) may not be required, given that the custodian has provided sufficient proof already. However, additional documents including a letter certifying that the person signing the proxy form is authorized to engage in custodian business, shall be provided. The Company reserves the right to request any further documents as it deems appropriate.

- 2.1.3)** In order to encourage all shareholders to execute their rights to attend the e-AGM, in the event that any shareholder is unable to attend the Meeting in person and unable to find a proxy, such shareholder may appoint one of the designated Independent Directors of the Company as their proxy to attend and vote on their behalf, by submitting the completely filled out and signed Proxy Form together with the supporting documents to the Company Secretary in advance by 23 April 2024.

- 2.2)** All photocopies must be certified as a true copy and correct by the respective shareholder on each and every page of the photocopies. In case the document(s) is produced or executed outside Thailand, such document(s) must be notarized by a notary public.

- 2.3)** Each Proxy Form must be affixed with THB 20 duty stamp(s).

- 2.4)** Proxy Form B and Form C is enclosed with this Meeting notice and are available for download from the Company's website at [www.thoresen.com](http://www.thoresen.com) or with the QR Code below.



- 2.5)** Each shareholder may appoint one of the Independent Directors of the Company to attend and vote on her/his/their behalf. Profiles of Independent Directors to serve as a proxy for shareholders are shown in Enclosure 10.

## Voting Method

1. Each agenda will be considered in order as set out in the notice calling for this Meeting. The details of each agenda will be presented and then shareholders will be granted opportunities to raise questions thereafter and the Company will announce the result of voting to the Meeting after vote counting finished.
2. Each shareholder had one vote for each share. Shareholders may vote for or against or abstain from voting on any agenda based on the full number of votes they have. Shareholders can not divide their votes, except for custodians who are proxy holders of foreign shareholders.
3. Proxy holders with the votes cast by their shareholders as specified in the Proxy Form submitted to the Company prior to the commencement of the Meeting do not have to vote during the Meeting. Such votes have already been collected and counted by the Company as indicated in the Proxy Form received during registration.
4. In the vote-counting process for each agenda, the votes cast in disapproval or abstention will be deducted from the total votes of the shareholders in attendance and entitled to vote to such agenda. The remaining votes, apart from the votes in disapproval or abstention and the invalid votes, will be considered as votes of approval for such agenda.
5. To vote, shareholders or proxies who wish to vote must vote in the Inventech Connect (e-Voting) system. Choose the agenda you want to vote for and then press the "Vote" button, and the system will display all 3 options, namely approve, disapprove, and abstain.

If you want to cancel vote, press the "Cancel Vote" button. You can edit your vote until the system is closed for voting. The Company gives you 1 minute to vote. For any shareholders or proxies who do not vote within the specified time, the Company will consider that you approve with that agenda and when the voting session for each agenda has been closed, the result of that agenda will be announced to the Meeting later. In the case of shareholders or proxies accepting proxies from many shareholders, the system will display the names of all proxies. Voting shall be done separately for each user account. You can click on the "Change Account" button to access other shareholders' accounts. The previous account will still be counted as the basis for the Meeting.

6. In case a participant wants to leave the Meeting, you can press the button "Register to leave the quorum". Your shares will not be counted as a quorum and will be removed from the vote base for all unprocessed agenda items. However, leaving the Meeting during any agenda will not deprive shareholders or proxies of their rights to return to the Meeting and vote on the agenda that has not yet been implemented.
7. Asking questions or expressing opinions in the Meeting room

Before voting on each agenda, the Chairman of the Meeting will allow the Meeting attendees 1 minute to ask questions or express their opinions related to each agenda. You can select the agenda on which you want to ask questions or express your opinion, then press the "Question" button, in which you can ask via 2 channels:

- Inquire via message: You can type your desired inquiry, then press the "Send" button, whereby the Company will answer questions in the meeting room on the agenda related to that question. In case there are many questions, the Company reserves the rights to select the questions as appropriate for answering at the Meeting; or
- Inquire via video and audio (VDO conference): You can press the button "Conference", then press "OK" to confirm the queue booking. Once authorized by the staff, turn on your camera and microphone. The attendees are required to state their names and surnames and their status as shareholders or proxies before asking questions every time so that the Company can record them in the minutes of the Meeting accurately and completely.

However, the Company reserves the rights to cut off the conference access of the shareholders or proxies who ask inappropriate questions, make impolite comments, defame others, or violate any laws, including by infringing on the rights of others or disturbing the Meeting or causing trouble for other attendees.

8. In case there are shareholders or proxies who want to ask a lot of questions via video and audio, in order to maintain the duration of the Meeting, the Company would ask the shareholders to ask questions via message. The Company reserves the rights to select questions as appropriate and related to the agenda of this Meeting. For other questions and suggestions that have not been answered at the Meeting, the Company would record the questions and answers as part of the minutes of this Meeting, which will be published on the Company's website within 14 days from the completion of the Meeting.
9. In case of failure system during the Meeting, shareholders or proxies will receive an e-mail to return to the Meeting through the backup system.

In case of any problem joining the electronic Meeting or using vote counting system, please contact

- Inventech Call Center at Tel: 02-931-9130 or
- Line Official: @inventechconnect

(on business day during 19 - 26 April 2024 at 08:30 – 17:30 hours or until the end of the e-AGM)